

Educating  
investors  
to make  
informed  
decisions

2008 Annual  
Report



THE MANITOBA  
SECURITIES  
COMMISSION

# Mission

The mission of The Manitoba Securities Commission is to protect and promote the public interest by facilitating dynamic and competitive capital and real estate markets that contribute to the economic development of Manitoba while fostering public confidence in those markets.

# Mandate

The mandate of the Commission is to act in the public interest to protect Manitoba investors and to facilitate the raising of capital while maintaining fairness and integrity in the securities marketplace. Similarly, its real estate industry mandate is to regulate brokers, salespeople and mortgage dealers to ensure adequate standards are maintained for the protection of the public.



THE MANITOBA  
SECURITIES  
COMMISSION

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MINISTER OF  
FINANCE

Legislative Building  
Winnipeg, Manitoba, CANADA  
R3C 0V8

LETTERS OF TRANSMITTAL

His Honour the Honourable John Harvard, P.C., O.M.  
Lieutenant Governor of Manitoba  
Room 235, Legislative Building  
Winnipeg, Manitoba  
R3C 0V8

May it Please Your Honour:

I have the privilege of presenting for the information of Your Honour the Ninth Annual Report of The Manitoba Securities Commission for the fiscal year ended March 31, 2008.

Respectfully submitted,

A handwritten signature in purple ink that reads "Greg Selinger".

Honourable Gregory Selinger  
Minister





THE MANITOBA  
SECURITIES  
COMMISSION

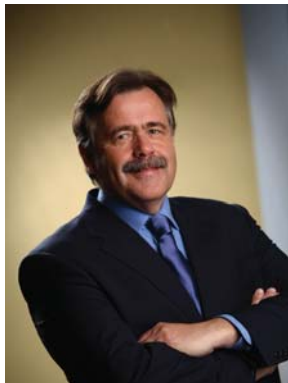
Honourable Gregory Selinger  
Minister of Finance  
Room 103 Legislative Building  
Winnipeg, Manitoba  
R3C 0V8

Dear Mr. Minister:

I have the honour to submit for your consideration the Ninth Annual Report of The Manitoba Securities Commission for the fiscal year ended March 31, 2008.

Respectfully submitted,

Donald G. Murray  
Chair  
The Manitoba Securities Commission





## Report from the Chair

### National Initiatives

During the year ending March 31, 2008, The Manitoba Securities Commission (MSC), along with the other Canadian Securities Administrators (CSA) jurisdictions and in cooperation with government officials from most Canadian jurisdictions moved toward completion of the work on developing the passport and streamlining and harmonizing securities legislation and rules. All of the provinces and territories are in the process of enacting significant legislative amendments that are modernizing and bringing greater uniformity to securities laws.

In Manitoba, the first set of amendments were enacted in the spring 2006 legislative session. The second set of amendments were introduced in the legislature in December 2006 and passed in 2007. Finally, the third part of the harmonizing legislation was introduced in November 2007 for consideration by the legislature. When passed and proclaimed, these final amendments will bring Manitoba in line with the other Canadian jurisdictions involved in Passport.

As of March 17, 2008 the Passport came into effect. The Passport is an improvement to the current regulatory system. This is acknowledged even by proponents of a single national regulator. Once implemented across the country the Passport will provide market participants with ease of access, true one stop shopping and cost savings that will benefit issuers, registrants and investors alike, while enhancing cooperative enforcement on a national basis.

Also, during fiscal year 2007/08 the CSA entered into discussions with the Securities and Exchange Commission (SEC) with a view to moving toward implementation of a system of mutual recognition for dealers and exchanges between the two countries. It is anticipated that this work will continue through 2008.

### Local Initiatives

While much of the Commission's activity in the year was dedicated to furthering national initiatives there were also numerous initiatives of a local nature undertaken. These include:

- Continuing the conduct of compliance examinations of registrants;
- Continuing and improving MSC's continuous disclosure review program;
- Refining the financial compensation regime to deal with increasing numbers of applications;
- Increasing staffing in the area of compliance to meet growing needs;
- Development of new education materials, including participating in the production of an anti-fraud DVD and public presentations aimed at investor protection;
- Completion of the first cycle of the Commission's new employee evaluation program.

These and numerous other local initiatives and achievements are set out in more detail in the body of this report.

The Commission, as at March 31, 2008, completed the fifth cycle of operation of its performance measurement system and was successful in meeting the majority of its stated goals. A further report is set out in Part IV.

## Real Estate

The real estate division performs a similar role to the securities division in the regulation of the real estate industry, performing the functions of registration, compliance review, investigation and enforcement and policy development. The Registrar and his staff also continue to partner with the industry in the development of industry association rules, policies, educational courses and new initiatives.

Real estate staff are working with industry representatives and legislative counsel in a redraft of The Real Estate Brokers Act and Mortgage Dealers Act with a goal of providing recommendations for draft legislation for consideration by the government.

Real estate division staff continue to cooperate in the development and presentation of the Mandatory Continuing Education program for industry practitioners. The program has been a major success in that it not only assists industry practitioners in maintaining and improving their skills and knowledge but serves to enhance the public's view of the professionalism of the industry.

Despite experiencing some technical difficulties the electronic registration system was virtually completed by March 31, 2008. It is anticipated that it will go through testing and be online prior to the end of the first quarter of fiscal year 2008/09.

## Sustainable Development

The Sustainable Development Act was enacted for the purpose of promoting and implementing sustainable development in the provincial public sector, private industry and society in general. Principles and guidelines have been developed to assist departments and agencies in instituting objectives, integrating them into operations and reporting on their development. The Commission remains committed to sustainable development.

Operating in an office environment, the Commission procures a variety of recycled items including paper products and various other office materials. The Commission intends to maintain a sustainable development process that is continuous and balanced.

## Acknowledgements

As in past years the Commission would like to express its appreciation of the work of its three advisory groups being the Securities Advisory Committee, the Real Estate Advisory Council and Real Estate Advisory Committee. The members of these committees volunteer their time to both divisions of the operation and their work provides a benefit to the Commission staff as well as to the industry and public served by the Commission.

Recognition is also due to the part time members of the Manitoba Securities Commission who continue to provide their knowledge, time and good judgment in furthering the policy aims of the Commission and generally in assisting the Commission in achieving its stated goals. During 2007/08 one new Commissioner, Mr. Gerald Posner, was added such that as of March 31, 2008, the Commission was brought back to full membership.

Finally, it seems each year Commission staff is faced with increased demands and each year they meet the challenge. Filings and registrations continue at high levels. Staff contributions to the harmonization/modernization of securities rules and Passport implementation were heightened, as were the number of investigations and hearings conducted by our investigators and legal staff. New technology and equipment was put in place requiring additional training. Our staff has taken all of this in stride and continues to get the job done in a professional and timely manner.

**Donald G. Murray**  
**Chair**  
**The Manitoba Securities Commission**



# Part I

## Commission Overview



The Manitoba Securities Commission (“the Commission”) is responsible for administering and enforcing The Securities Act, The Commodity Futures Act, The Real Estate Brokers Act and The Mortgage Dealers Act. The Commission was structured in its present form in 1968. The Commission became a Special Operating Agency on April 1, 1999.

A reference to “the Commission” can mean either of two distinct yet connected bodies. These are:

1. The administrative or functional arm which is made up of full-time employees who conduct the day-to-day operations; and
2. The policy making group made up of a maximum of seven order-in-council appointees who meet regularly (the “Commission members”).

## Administrative Arm

The administrative arm of the Commission is comprised of two operating divisions, the securities division and the real estate division consisting of 37 permanent full-time staff positions of which 36 were filled as of March 31, 2008.

## Securities Division

The securities division is organized into the following seven operational sections:

### Investigations

There are four staff in this section being the Manager of Investigation, two investigators and one administrative support staff. The investigation section receives inquiries and complaints, conducts investigations and assists legal staff in the preparation of matters for hearings. The members of the investigation section report to the Director of Legal, Enforcement and Registrations.

### Legal

The legal section is comprised of the Deputy Director -Legal, two legal counsel and one and one-half administrative support staff. The legal section provides legal advice to the Commission members and all other functional sections of the Commission, takes part in policy development and the creation of educational materials, presents applications to Commission meetings and prepares and argues enforcement cases at Commission hearings and in court. The members of the legal section report to the Director of Legal, Enforcement and Registrations.

### Registration

The registration section is made up of the Deputy Director - Registrations and four full-time registration clerks. This section is responsible for the registration of firms and individuals operating in the investment markets in Manitoba. The members of the registration section report to the Director of Legal, Enforcement and Registrations.

## Compliance

The Compliance Officer is an auditor who supports the registration function by conducting compliance audits of the industry. This position also assists in the investigation and legal functions of the Commission by analyzing financial and trading information arising from investigations or from claims made by investors for compensation for financial loss. An additional staff member, a professional Accountant, will be hired in the upcoming fiscal year. There is one administrative support staff in this section. These staff members report to the Director of Legal and Enforcement and Registrations.

## Corporate Finance and Continuous Disclosure

There are five staff members in this section being senior analyst, analyst, administrative assistant, corporate finance clerk and continuous disclosure clerk. The analysts are professional Accountants. This section reviews and monitors offering documents and applications, as well as continuous disclosure filings of reporting issuers. It also takes part in policy development and makes presentations at Commission meetings. Staff in this section report to the Director of Corporate Finance and Chief Administrative Officer, who is also a professional Accountant.

## Finance and Administration

There are five staff members assigned to this section including the controller (a professional Accountant), an accounting clerk, a web developer/analyst, a receptionist and an administrative clerk. This section, in consultation with management, prepares the Commission's budgets and financial reports and develops and implements office and personnel policies for both the securities and real estate divisions. Staff in this section report to the Director of Corporate Finance and Chief Administrative Officer

## Education/Information

The Education/Information Officer and one-half administrative support staff are assigned to this section. The Education/Information Officer, who has a degree in education, is responsible for the development and implementation of educational programs for the general public and industry. The Education/Information Officer reports to the Chair.

## Additional Staff

There is an additional full time staff position, being an Administrative Assistant reporting directly to the Chair.

## Real Estate Division

The real estate division is made up of the Registrar, Deputy Registrar-Registrations, Deputy Registrar-Compliance and two administrative support positions. The real estate division is responsible for the administration of The Real Estate Brokers Act and The Mortgage Dealers Act and, in general, the regulation of the real estate industry in the Province of Manitoba. Employees in this section report to the Registrar.

## Management

Both Directors of the securities division and the Registrar of real estate report directly to the Chair, who is the Chief Executive Officer of the Commission. This group comprises the senior management team. In addition there is an extended management committee which has membership from all operational areas.

## Commission Members

In addition to the Chair there are a maximum of six part-time Commission members. The Commission meets regularly (usually weekly) to deal with policy and regulatory formulation, applications seeking exemptions from the requirements of regulation, and to consider whether it is in the public interest to grant various types of orders authorized by legislation. Commission members also perform a quasi-judicial function by sitting as adjudicators in Commission hearings. The Chair presides at meetings of the Commission.

The Chair of the Commission reports to the legislature through the office of the Minister of Finance.

During 2007/08 the Commission Members were as follows:



### Donald G. Murray (Chair)

Appointed to the Commission in 1993, Mr. Murray spent 20 years in the private practice of law. In 1994, he was appointed Vice Chairman and became Chairman in 1997. As Chair and CEO, Mr. Murray Chairs the meetings of the Commission, sits on hearing panels and represents the Commission as the Manitoba representative at the meetings of the Canadian Securities Administrators (CSA) and North American Securities Administrators Association (NASAA). He is the Vice-Chair of the CSA and is a former member of Board of Directors of NASAA.



### Lynne M. McCarthy (Vice-Chair)

Appointed to the Commission in 1994, Ms. McCarthy has a Master of Business Administration degree from the University of Western Ontario and the Chartered Financial Analyst designation. Ms. McCarthy has over 20 years of experience in institutional investing.



### Kathleen E. Hughes

Kathleen Hughes worked for the Department of Justice, Court Services for 20 years. She was formerly the Legal Information Services Coordinator for Manitoba Law Libraries Inc. Ms. Hughes was previously a member of The Manitoba Securities Commission 1975-81. She has been involved in various volunteer boards and committees.



### **Donald H. Smith**

Appointed to the Commission in 2003, Mr. Smith is a Chartered Accountant with over 20 years experience in entrepreneurial and financial advisory services. Previously a chief executive officer of corporations providing a variety of financial services, he is currently president of a vehicle leasing company.



### **James W. Hedley**

Jim Hedley was appointed to the Commission on July 15, 2006. He has practiced law, in a variety of fields for over 30 years. He has been active in recent years with arbitration and adjudications for The Law Society of Manitoba and the Sport Dispute Resolution Centre of Canada. His public service activities have included roles as president of Special Olympics Manitoba, of which he was also a co-founder, and the Manitoba Sports Hall of Fame and Museum.



### **Glenn J. Lillies**

Glenn Lillies was appointed to the Commission on November 15, 2006. Mr. Lillies is a Chartered Accountant who retired as a partner with KPMG after 30 years in public practice. He was also employed with The Manitoba Securities Commission for four years as a Compliance Auditor. He donates his time as the treasurer of several service organizations.



### **Gerald Posner**

Gerald Posner was appointed to the Commission on September 19, 2007. He has been a lawyer practicing in the Provinces of Manitoba and Ontario for 40 years in the areas of real estate and estate planning. He served on the board of Riverview Hospital and as well is the past President of the Jewish Heritage Centre of Western Canada.

## Advisory Groups

### Securities Advisory Committee

The Committee was established by the Chair of the Commission to meet when required to provide advice on regulatory matters. The Committee has provided advice on new policy initiatives developed by the Commission. The Committee has also been called upon to advise on changes within the industry and how the Commission can best deal with those changes.

- Dave Cheop, Investors Group Inc.
- Ken Cooper, formerly Winnipeg Stock Exchange
- Linda Vincent, ICE Futures (Canada)
- Alan Dunnett, RBC Investments/Investment Industry Regulatory Association of Canada
- Mike Guttormson, James Richardson & Sons, Limited
- Bruce Jack, Deloitte & Touche
- Tom Kormylo, Pitblado
- Tony Catanese, PricewaterhouseCoopers
- Colin Ryan, BMO Nesbitt Burns/Investment Industry Regulatory Association of Canada
- Ron Coke, Taylor McCaffrey
- Patrick Cooney, Jory Capital Inc.
- Bruce Thompson, Thompson Dorfman Sweatman (Alternate)

### Real Estate Advisory Council

The Real Estate Advisory Council is a non-statutory advisory body established by the Commission and The Manitoba Real Estate Association. The Mandate of the Council is to advise and make recommendations to the Commission and MREA on real estate issues; to review mutually beneficial ideas, policies or legislative reform; and give early warning or advance notice to the Commission of trends or developments arising in the real estate industry.

- Brad Walker, Chairman, Broker, Gill & Schmall Agencies, Neepawa
- Claude Davis, Broker, Royal LePage Dynamic Real Estate
- Rick Preston, Broker, Royal Lesage Dynamic Real Estate
- Deborah Goodfellow, Broker, Goodfellow & Goodfellow Real Estate Ltd.
- Reg Black, Broker, Century 21 Sun Country Realty
- Robert Giesbrecht, President, Canadian Condominium Institute (Manitoba Chapter)
- Robert F. Shaer, Broker, Professional Property Managers' Association
- Robert L. Tyler, Solicitor, The Manitoba Bar Association
- Brian Collie, Executive Director, Manitoba Real Estate Association
- Bill Baluk, Registrar, The Real Estate Brokers Act

## Real Estate Advisory Committee

The Real Estate Advisory Committee was established by the Real Estate Advisory Committee Regulation (Manitoba Regulation 593/88) under The Real Estate Brokers Act.

The Committee reviews and recommends projects to the Commission for funding from the interest which the Commission receives from real estate brokers' trust accounts.

- John Froese, Chairperson, Royal LePage Prime Real Estate
- Ernie Friesen, broker, Re/Max Executives Realty
- Ray Brownlee, Century 21 West-Man Realty Ltd., Brandon
- Ute Vann, salesperson, Royal LePage Dynamic Real Estate
- Ken Trinkl, retired, member of the public

# Part II

## Securities





## Overview

The operational sections of the Commission work in seven functional areas. They are:

1. Registration;
2. Corporate Finance and Continuous Disclosure;
3. Private Placement and Exempt Offerings;
4. Exemption Orders;
5. Legislation and Policy Development;
6. Investigation and Enforcement;
7. Education and Information.

Each functional area carries unique duties and responsibilities the performance of which requires a high degree of co-operation and co-ordination among the operational sections.

## Registration

The Registration section reviews and determines whether it is in the public interest to register a person or company to trade or advise in the trading of securities or commodity exchange contracts. In general terms there are three situations where the registration section considers whether a registration is in the public interest:

- When an applicant initially applies for registration. The applicant for registration must meet educational requirements, individuals must be supervised and companies must meet capital requirements.
- When a registration is renewed. Registrations are renewed annually. If the registration section becomes aware of information that the continued registration is not in the public interest, a decision can be made not to renew the registration.
- When a registrant requests a transfer of his or her registration. In most cases a transfer of an individual's registration from one company to another can be completed quickly. However, in cases where there is information to suggest the transfer was initiated because of a problem with the conduct of an individual registrant, the registration section can either refuse the transfer, or impose a requirement that the individual be more closely supervised until it can be determined whether there should be a hearing to determine if the individual's registration should continue.

The number of businesses and individuals registered continues at high levels. This reflects the strength of firms headquartered in Manitoba as well as the commitment of firms based in other jurisdictions to offer services to clients in Manitoba.

### Number of registrations:

	2007-2008	2006-2007	2005-2006
The Securities Act	16,498	15,719	13,949
The Commodity Futures Act	*303	1,455	3,505

\* Variances reflect conversion issue with National Registration Database. The 2007/2008 number is accurate. NRD conversion resulted in multiple counts of firms that had multiple registrations. This has now been rectified.

The registration section also continues to be involved in initiatives locally and through the Canadian Securities Administrators to improve the registration process. Significant progress was made in 2007/08 to develop a National Registration Rule across Canada. This Rule is expected to be finalized in the upcoming fiscal year and will harmonize the requirements for registration and facilitate a passport system for registrants across the country.

### Compliance Examination

The Compliance officer performs ongoing reviews of the operations of persons and companies registered with the Commission to ensure they are conducting business in a manner that does not pose a risk to the public. This is done through the review of financial reports submitted by registrants and by performing compliance examinations. Compliance reviews are an effective way of identifying risks before there is a loss to investors. Compliance reviews may be conducted locally, or in cooperation with other securities regulators. The Compliance Officer also maintains contact with self regulatory organizations to coordinate compliance examinations. Four compliance examinations were conducted in 2007/08 by the Compliance Officer, who also had a major time commitment to CSA Committee work in the implementation of amended rules and passport. It is anticipated that the number of compliance examinations will increase in 2008/09 when a second Compliance Officer is added to staff. In addition the Compliance Officer conducted the local operation of a CSA multi-jurisdictional compliance examination.

### National Registration Database

The National Registration Database (NRD) permits an individual or company to submit registration information and requests to the Commission and other Canadian securities regulators electronically using a secure Internet connection.

NRD has created efficiencies in the registration process through the single point of entry into the registration process and through an increased coordination of registration forms and procedures. These efficiencies have been achieved without compromising the Commission's ability to monitor and respond to activities in Manitoba markets.

### National Registration System

The National Registration System (NRS) is a voluntary system that was put into place by way of a Commission rule and policy. NRS allows a registrant to obtain registration in more than one Canadian jurisdiction by complying only with the registration requirements of the registrant's principal or home regulator. This results in a more efficient registration system for a registrant that conducts business in more than one province or territory. It also results in less duplication and a more efficient application of resources within each regulatory agency.

## Corporate Finance and Continuous Disclosure

The Corporate Finance section reviews prospectus filings and rights offerings to ensure that they contain full, true and plain disclosure of all material facts necessary to make an informed investment decision. Multi-jurisdictional offering documents are reviewed in accordance with the Mutual Reliance Review System (MRRS) and/or the Passport System. Both of these systems improve the efficiency of the capital markets in that the issuer deals only with the principal regulator and receives one receipt with respect to its offering.

Reporting issuers are required to file continuous disclosure materials such as financial statements, management discussion and analysis, material change reports, proxy materials and annual information forms with the Commission. Securities legislation sets out the content requirements of these documents as well as the time periods in which they have to be filed.

Insiders of reporting issuers are required to file insider trading reports with the Commission, utilizing the System for Electronic Disclosure by Insiders (SEDI), a national database.

### Continuous Disclosure Review Program

The Commission has implemented its own Continuous Disclosure Review Program and is participating with other members of the CSA in the development of a national program to ensure that all reporting issuers are subject to ongoing review, and that the reviews are performed efficiently and consistently. The CSA continues to work towards implementing a national continuous disclosure review program. Manitoba is one of eight jurisdictions participating in this program.

The focus on continuous disclosure filings reflects the fact that over 90% of all trades take place in the secondary market and the quality and timeliness of information disclosed to capital market participants by reporting issuers is of the utmost importance to the market. Commission staff continues to review prospectus offerings, but its primary focus is now on the review of continuous disclosure filings.

### Insider Trading

SEDI provides easy public access to insider reporting information and also allows for effective and efficient monitoring of insider trading reporting activity to ensure that filings are in the proper form and content and are made in a timely fashion. Staff continues to refine and enhance its review processes with respect to insider trading.

### National Electronic Filing Systems

Corporate Finance staff continues to be involved with the maintenance and ongoing development of three electronic filing systems:

- SEDAR – a System for Electronic Document Analysis and Retrieval (SEDAR) has been in use since January 1, 1997 and provides for the electronic filing of securities-related documents with the Commission and other CSA jurisdictions. SEDAR allows for the efficient filing of documents with all regulators simultaneously and provides for secure electronic communication between issuers and regulators. SEDAR has greatly enhanced the efficiency of the Canadian capital markets and, when combined with the MRRS process, has resulted in the Canadian capital markets being one of the most efficient in the world. In addition, through its website at [www.SEDAR.com](http://www.SEDAR.com), it allows for the timely dissemination of information to the public.
- SEDI – Manitoba continues to participate in the ongoing development of the System for Electronic Disclosure by Insiders (SEDI). SEDI is a national insider reporting database that was relaunched early in 2003/2004. The system provides ease of reporting to insiders and public access to insider trading information. In response to industry requests, the SEDI filing system was improved in order to streamline insider report filing processes by reducing the number of steps, enhancing user navigation and improving the overall usability of the system. These changes were implemented during calendar year 2007 and were well received.

- National CTO database – Corporate Finance staff continue to participate with other CSA jurisdictions in the ongoing development and maintenance of a national cease trade order (CTO) database. This database has proven to be highly effective and allows members of the public and industry participants easy access to information relating to CTOs issued by securities regulatory authorities in Canada.

## Policy Development

Corporate Finance staff was involved in the development and implementation of a number of significant national rules and policies dealing with such matters as:

- National prospectus requirements
- CEO and CFO certification requirements
- Point of Sale documentation for mutual funds and segregated funds
- Corporate governance
- amendments to continuous disclosure rules and policies
- harmonization of policies dealing with the issuance and revocation of cease trade orders
- a review of principal protected notes
- passport rules, policies and related Securities Act amendments

## Filings Processed

Prospectus **	Prospectus Amendments	Annual Information Forms	Rights Offerings	Take-Over Bid Circulars
2004/2005 792	299	834	17	54
2005/2006 983	350	926	9	46
2006/2007 992	329	1487	13	82
2007/2008 933	167	1464	18	80

\*\* Prospectus documents filed – A single prospectus filing may contain multiple issues (i.e.: a single mutual fund prospectus could contain as many as 100 funds).

As evidenced by the above table, the level of prospectus and continuous disclosure filings continues at a high level, although the number of filings has fallen slightly during the fiscal year.

## Private Placement & Exempt Offerings

The Commission recognizes the benefit to the Manitoba economy and the public in providing an environment that encourages the development of business and the need of those businesses to raise capital. Where the size of the business or the amount of capital to be raised does not warrant the use of a prospectus, securities regulation provides ways to assist businesses and make new offerings of securities available to Manitobans.

The Act, regulations and rules provide exemptions from the requirement to use a prospectus and the requirement to trade in securities through someone registered under The Securities Act. They are based on the nature of the security sold, the dollar amount of the purchase, as well as the knowledge of the purchaser. Limited offering exemptions are based on an offering of securities being made to a limited, identifiable group of purchasers, and are used by new businesses that need capital to establish operations. Purchasers of securities in limited offering exemptions either have knowledge of the business they are investing in or are required to seek independent advice with respect to the investment prior to purchase.

The raising of capital in Manitoba can be done in various ways. Under Manitoba law options are available to market securities using requirements that have been in place for many years and that are unique to Manitoba. The Commission has been told by its stakeholders that these Manitoba options continue to provide methods to raise capital that balance the interests of businesses and investors.

Commission rules also provide capital raising options that are available throughout most of Canada. Using one of these rules permits a business to raise capital in a consistent manner in most provinces or territories. These rules represent a positive step in the harmonization of securities regulation in Canada.

	2007/08	2006/07
45-106F1 Capital Raising Forms	1076	977
Offering Memorandum	90	74
Private Placement	0	1

## Exemptions and Orders

### Exemption Applications

Applications are made to the Commission for exemptions from regulatory requirements in situations where the granting of an order is not contrary to the public interest. The Commission deals with national applications and local applications.

### National and Regional Applications

Prior to March 2008, the Commission processed national and regional applications through the Mutual Reliance Review Systems for Exemptive Relief Applications, which allows for an application to be processed in several or all Canadian jurisdictions with a single Decision Document. The efficiency of the system benefits both issuers and the investing public and results in a wider range of products being offered in Manitoba.

As of March 17, 2008 the Commission, along with other Canadian securities regulators except Ontario, enacted a Passport System for exemption applications. The Passport System is available for exemption applications made in multiple jurisdictions and builds upon the efficiencies created by the Mutual Reliance System.

### Manitoba Applications

The Commission continues to be supportive of local community based projects that focus on businesses that will provide benefits to a community. While the Commission does not create business plans or proposals for local projects, staff works with applicants to satisfy themselves that each group has the tools required to raise capital in a manner that does not compromise the investor protection objectives of securities regulation.

The total number of orders issued under The Securities Act for fiscal 2007/08 are as follows:

ORDERS ISSUED	2007/08	2006/07	2005/06
Exemption Orders	52	67	97
Take-Over Bid Orders	32	33	32
Insider Reporting Orders	1	5	11
Financial Reporting Orders	140	82	79
Cease Trade Orders*	55	53	46
Miscellaneous Orders	39	73	54

(\*Cease Trade Orders include both permanent and temporary orders)

## Legislation And Policy Development

The dual mandate of the Commission of investor protection and facilitating fair and efficient capital markets requires continuous monitoring and review of securities regulations. It is important to ensure that any new or revised requirements do not inadvertently create barriers to market activity in Manitoba, are unnecessarily inconsistent with other jurisdictions or create unacceptable levels of risk for investors.

Some of the projects the Commission has been involved in during 2007-2008:

### Amendments to The Securities Act

Amendments to The Securities Act were introduced in the legislature during 2007/08. These amendments further harmonize the law in Manitoba with other provinces and territories. The amendments include provisions that improve protection to the consumer, such as the ability to prevent the misuse of advertising and sales literature relating to securities activities. The amendments also harmonize and modernize the categories of registration under The Securities Act.

### Passport and Highly Harmonized Securities Legislation

Working with the Ministers responsible for securities regulation and their respective staff, the Commission and other members of the CSA have been active in the development of a passport rule to allow for “one-stop shopping” for issuers and registrants in Canada. The Passport System was put into place for continuous disclosure, prospectuses and discretionary exemptions effective March 17, 2008.

In addition the Commission and all other members of the CSA have undertaken to implement a number of harmonized targeted Act amendments intended to harmonize and streamline securities requirements that will bring the various Securities Acts across the country to the greatest level of uniformity ever. One set of amendments (Bill 9, First Session, and 39th Legislature) received Royal Assent on November 7, 2007. Additional amendments were introduced through a second Bill (Bill 6, Second Session, and 39th Legislature) in the fall of 2007. This second Bill will be considered by the legislature in the upcoming fiscal year.

## Uniform Securities Transfer Act

The members of the CSA, including The Manitoba Securities Commission, have been involved in the coordinated effort to enact the USTA, intended to modernize the passing of property in securities transactions, across the country. Canadian provinces and territories are being urged to pass USTA legislation as soon as practicable. In Manitoba, Bill 12 received first reading in the Manitoba legislature on December 4, 2007 and is expected to be considered by the legislature in the upcoming fiscal year.

## Policy

On a local basis, the Commission continues to strive for policy development to benefit investors and maintain fairness in the marketplace. On a national basis, the Commission continued to work with other CSA jurisdictions on the implementation of a national prospectus regime, new Point of Sale disclosure for mutual funds and segregated funds, harmonized continuous disclosure rules, CEO/CFO certification, the implementation of the Passport Rule and legislative amendments to streamline and harmonize the various Securities Acts in Canada.

The bulk of national policy development takes place through CSA staff committees. The Commission was represented in 2007/08 on numerous CSA Committees and continues its commitment in this regard.

## Rules

The Commission has the legislative authority to enact rules that have the same force and effect as regulations under the legislation. In fiscal year 2007/08, most rules enacted by the Commission were national instruments representing rules implemented on a Canada wide basis. The Commission enacted 25 rules during the period which reflects the continuing harmonization of securities rules and regulations across the country.

Legislative and policy matters and rules that were published for comment or adopted by the Commission during the past year are posted on the Commission's web site.

## ICE Futures Canada Inc.

As of January 1, 2008, The Winnipeg Commodity Exchange Inc. became ICE Futures Canada Inc. (ICE). ICE is registered as a commodity futures exchange under The Commodity Futures Act. It is also recognized as a self-regulatory organization under the Act.

The Commission oversees the operations of the exchange to ensure its business is being conducted in a manner that meets or exceeds international standards. The oversight program of the Commission includes ongoing review of the operations of the exchange and its clearinghouse, review of rules and policies of the exchange and the review and monitoring of products offered by the exchange.

## Investigation And Enforcement

### Complaints & Inquiries

Staff investigates complaints and inquiries from the public. A complaint may relate to the conduct of a person or company registered to trade in securities or to trading activities of people not registered to trade securities in Manitoba. Complaints may also involve securities products that may or may not have been approved for trading in Manitoba.

As with any investigative agency, Commission staff must review all complaints received both on the basis of potential harm to the markets generally, and on the basis there may have been harm caused to an individual member of the public.

Commission staff will in many cases facilitate resolution of a complaint by speaking with both the securities firm and the client. In some cases, matters that relate to the conduct of a registrant are referred to a self-regulatory organization such as the Investment Industry Regulatory Association of Canada or the Mutual Fund Dealers Association for investigation and resolution.

During the fiscal year 2007/08 the number of complaints received relating to fraudulent schemes such as prime bank instruments and pension plan loans remained a concern. These illegal activities represent millions of dollars of illegal activity and continue to target all segments of the population. These fraudulent schemes continue to be a focal point in the Commission's public education initiative.

	2007/08	2006/07
Investigation and Enforcement Inquiries	358	213
Investigation files opened	57	160

### Investigations

Once an investigation is commenced Commission staff attempt to gather evidence through witness interviews and through the obtaining of documents. In situations where this evidence cannot be gathered voluntarily, an investigation order can be issued to compel the production of evidence during an investigation.

### The Hearing Process

After a complaint has been investigated a determination is made whether there is sufficient evidence to justify holding a hearing before the Commission or to conduct a prosecution in Court.

The Commission conducts hearings:

- to review whether a person or company should continue to be registered
- to review a decision made by the director
- to determine whether to deny someone the right to trade securities
- to decide whether trading of security should be halted
- to determine whether a financial loss compensation order should be issued and/or whether an administrative penalty should be assessed
- to determine whether someone should be prohibited from being a director or officer of an issuer.



The Commission has also been working with other Canadian securities regulators to identify the instances and address the problems that arise when a person or company convicted of a securities offence in one province moves to another. In these cases staff are moving to have orders issued in Manitoba based upon the decision reached in another Canadian jurisdiction.

The Commission also conducts prosecutions in court where there is an allegation of a violation of a law administered by the commission. A conviction for these offences can result in a fine or imprisonment. Commission hearings conducted in Provincial Court resulted in jail sentences being handed down to perpetrators in three cases during the fiscal year.

Concerning administrative hearings heard before a panel of the Commission during the year ending March 31, 2008, 12 Notices of Hearings issued, 13 Orders were filed, 2 Settlement Agreements were completed and 6 Decision Documents published. In addition, Commission staff completed 5 provincial court hearings for breaches of The Securities Act and as of March 31, 2008, 5 additional provincial court hearings were pending.

Details of pending and completed Commission hearings and prosecutions are provided on the Commission's web site under the heading Hearings and Proceedings.

### Financial Loss Claims

A member of the public who chooses to invest in securities accepts the risk that the market value of the investment may increase or decrease. The public does not invest with an expectation that there will be a decrease in the value of an investment caused by illegal or improper activity.

The Commission has the ability to order repayment to an investor for losses arising from illegal or improper conduct relating to the trading of securities, up to \$100,000 per claim. This authority, now being implemented as well in other Canadian jurisdictions, provides investors with an alternative to the civil court system and is a powerful tool for investor protection. By providing this option to investors, the investor and the subject of the Commission hearing can have all regulatory and financial loss matters dealt with in a single proceeding.

The ability of the Commission to order compensation to an investor also creates a strong incentive to resolve client complaints involving financial losses at an early stage, avoiding the need for the client to make a complaint to the Commission or spend money to have a matter determined by the courts.

There are currently five Commission hearings scheduled where 21 Financial Loss Claims are to be considered. Since inception, there have been 18 Financial Loss Orders issued for a total amount of \$293,963.50.

The Commission publishes a report describing the number in status of claims under the heading "Protecting The Public" section of the Commission's website at [www.msc.gov.mb.ca](http://www.msc.gov.mb.ca).

### Investor Alert

The Commission believes that informing investors is often the best way to avoid losses through illegal or improper trading of securities. The Commission will issue an Investor Alert in situations where it is necessary to warn the public about activities that may be illegal or that pose a risk to the public. An Investor Alert may be issued even though there has not been sufficient time to assemble the evidence required to commence a Commission hearing or court prosecution.

Investor Alerts are issued through media outlets and posted on the Commission web site. They are issued throughout Manitoba, but in some cases have been targeted to specific areas in the Province where the deemed improper activities are occurring.

## Education And Information

In the spring of 2007 the Education area conducted an agency search for a firm that would work with the Commission in the areas of Education, Communications and Marketing. BCG Communications Ltd. was selected and began working with the MSC in July 2007. The Senior Management team along with the Education area, one Commission member and BCG Communications staff gathered to develop a positioning statement that would help us to keep focused as we develop new initiatives for the Commission. The new positioning statement is as follows:

The Manitoba Securities Commission empowers Manitobans to make informed investment decisions and regulates the selling of financial products and real estate as well as the people selling them.

The next step was to set a strategic plan, keeping in mind our new positioning statement. MSC staff then came together with BCG Communications to devise the plan. The following items from this strategic plan were completed in the 2007 fiscal year:

### 1. Improve channels of Communication

1. Enhance internal communications – The commission developed an Intranet system for staff use. The site contains operational information as well as sections on the MSC in the media and “news to use”, an update of activities at the commission.
2. Develop media relations – A new tracking system, updated media data base and email format for contacting the media has been implemented. In addition, the Commission has committed to issuing press releases for Notices of Hearing, Settlement Agreements, Orders and Reasons and Decisions. This brings the MSC in line with what other commissions are doing. A noted increase in media communications has taken place since the new procedures have been implemented

### 2. Update the Commission look and make it more consistent

1. Undertake to revise all brochures, trade show booth, PowerPoint templates etc. for both content and design.
2. Slightly change the look of MSC stationary and web site to move from a strictly corporate look to a look that is more public friendly.

Additional initiatives are being developed and will be implemented in the upcoming fiscal year based on the above mentioned strategic plan.

In addition, the Commission would like to take this opportunity to thank Ms. Lynne McCarthy, Commission Vice-Chair, for her involvement in this process to date and look forward to working with her on these projects on a going forward basis.

For the third year in a row, the Commission engaged the services of Ms. Ellen Bessner, Partner, Gowlings to present at our annual industry breakfast which took place October 23, 2007. Ellen’s breadth of knowledge and unique presentation style provide our industry audience with valuable information that they can apply in their day-to-day practice. Over 200 industry members attended the morning education session which was entitled Rogue Clients.

In 2007 the Commission wrapped up the “Grow me the Money” initiative. Over the course of two years there were approximately 9000 unique visitors to the site and nearly 5000 individual registrations. We believe that this program provided a unique opportunity for Manitobans to engage in the learning process concerning money and finance.

The Education area continued with involvement in standing projects, public and industry presentations, attendance at a variety of trade shows and publication and distribution of the Consumer Protection Calendar. This year the calendar was distributed to nearly 4000 MSC stakeholders.

Together, the Manitoba Securities Commission, the BC Securities Commission, the Alberta Commission, the Nova Scotia Commission along with CUSOURCE and the Credit Union Central, developed an online training session for Credit Union employees called Preventing Investment Fraud . The 30 minute learning module educates staff as to what investment scams are about, and how to recognize if a credit union member is unknowingly becoming involved in a scam. It is a training tool for staff to learn what questions to ask a member and what information they should provide that will encourage members to take a close look at investment opportunities that are presented to them. The message to do your research, check out the adviser, get a third party opinion, ask questions, and get documentation are key themes presented throughout the course.

Finally, the Manitoba Securities Commission worked with the Canadian Securities Administrators on the “Social Impact of Investment Fraud” survey. The survey’s aim was to explore the impact of fraud beyond the financial loss endured by victims. Five thousand eight hundred Canadians including victims of fraud and friends and family who were close to victims participated in the survey. Some interesting findings were:

1. The first and greatest casualty of fraud is trust.
2. The next greatest casualty of fraud, particularly among victims with losses over \$10,000, is health. This includes increases in stress and anger levels, depression, feelings of loss or isolation, physical illness, anxiety and a loss of social connections.
3. An estimated 1,014,750 Canadians have fallen victim to investment fraud at some point in their lives.
4. The majority of respondents don’t know if there is a provincial agency responsible for regulating financial markets in their province. The lowest level of awareness is among respondents in the Prairies at 32% (the level of awareness is higher in Winnipeg than in rural areas. The Commission continues to strive to raise its profile among the general public.)
5. Those from the prairies (27%) are pursued most frequently with investment fraud pitches.
6. Eight in ten do not report attempted fraud, mostly because they believe that it was too common, they did not invest or it appeared benign.
7. Regionally those in the prairies (36%) are the most likely to have been victims of fraud in the last three years.
8. Many people do not report investment fraud because they have lack of proof, it is too much trouble or they are too embarrassed.

# Part III

## Real Estate



## Overview

The Real Estate Division administers The Real Estate Brokers Act and The Mortgage Dealers Act. The Real Estate Division is responsible for the registration of real estate brokers, mortgage dealers, and real estate and mortgage salespersons, investigation of complaints involving the alleged violation of the statutes, and to provide public protection by raising and maintaining industry standards.

## Education

The pre-licensing courses and exams for application are prescribed by the Commission and administered by The Manitoba Real Estate Association (MREA) under the direction of the Real Estate Division. Education standards are monitored by the Registrar who serves as a member of the MREA's Education and Examination Review Committee.

During 2007/08 there were 916 enrolments in the pre-licensing courses.

The Real Estate Division administered 16 examinations during the year relating to 1 Private Sales Agent broker exam, 1 restricted broker exam and 14 restricted salespersons exams.

There were 1823 registrants that completed 12 hours of Mandatory Continuing Education (MCE 7) which was titled Agency in Manitoba. This was the seventh year for the industry's continuing education course. The course material is reviewed and approved by the Education Committee of which the Registrar is a member.

During the year the MREA and Commission staff continued to work together to up-grade pre-licensing courses. On-line courses for persons wishing to become salespersons are in place and have been proven to be popular amongst individuals interested in pursuing a career in real estate. Informational material for persons interested in a career in real estate are circulated at various career symposiums and available on the Commission's and the Manitoba Real Estate Association's web sites. Up grading to course material also continues on an on-going basis.

## Registrations

2378 registrations were issued for salespersons, authorized officials and real estate brokers, and mortgage dealers.

During the year numerous amendments involving name, address or corporate changes were processed under The Real Estate Brokers Act together with businesses re-organizing their affairs. In addition, 17 reinstatements and 144 salespersons transfers were processed.

## Financial Filings and Compliance Audits

Commission staff review brokers' Annual Trust Account Reports and mortgage dealers' financial statements and Trust Compliance Reports filed with the Registrar and advise broker and mortgage dealers on compliance with the trust accounting provisions of the statutes. The compliance program consists of field audits and follow-up field audit visits and providing information to professional accountants who prepare the statutory reports.

During the year staff reviewed approximately 407 reports filed by brokers and dealers and 28 final reports for brokers who ceased their operation. The Commission suspended 2 brokers for failing to file their Annual Trust Account Report on time with 1 broker being prosecuted for late filing of the Annual Trust Account Report.

## Investigation and Enforcement

The enforcement program addresses the following areas of investigation.

- Investigation of complaints alleging infractions of the statutes and improper conduct
- The background of applicants and conduct of registrants
- Investigation of alleged unregistered trading

In addition to a number of miscellaneous complaints and inquiries handled on a daily basis, there were 115 formal written complaints under investigation during 2007/08. The investigation of 50 of these complaints were still ongoing as at March 31, 2008 with the following outcome of the finalized complaints:

- 33 complaints were unsubstantiated or were resolved with the assistance of Commission staff
- 12 resulted in a warning and/or a reprimand
- 19 complaints resulted in other action being taken (A contact by Commission staff with the dealer or salesperson will sometimes result in a complaint being resolved. In some cases, where the improper activity is not significant a warning may be issued that does not require a hearing. In some cases conduct outside the parameters of an allowable exemption can be corrected without a hearing once staff advises the promoters their activities are not in compliance.)
- 1 complaint resulted in a hearing

## Legislation And Policy

### Policy Development

Staff in the Real Estate section administer real estate registration, education and general policies.

The Registrar serves on The Real Estate Advisory Council, a non-statutory body that advises and makes recommendations to the Commission and the Manitoba Real Estate Association on real estate issues. The Council consists of ten members representing various stakeholders with the Registrar being the Commission's representative.

During 2007/08 some of the issues that the Council dealt with were:

- Proposed changes to the Real Estate Brokers Act.
- Policies and guidelines for the Real Estate Industry
- Categories of registration
- Educational issues

## Trust Accounts

### Interest earned on Brokers' Trust Accounts

The Commission receives interest earned on real estate brokers trust accounts. The Real Estate Advisory Committee established by the Regulations under the Real Estate Brokers Act recommends real estate related projects for funding from the interest that the Commission receives. Funds that are not designated for projects are paid to the Minister of Finance on March 31st of every year.

The results of the program for 2007/08 are:

RECEIPT'S (in 000's)

Received		<u>\$635</u>
Paid out:		
MREA – Affordable Aboriginal Home		
Ownership Program	\$172	
Advocate Industry Standards	180	
Minister of Finance	<u>283</u>	
		<u>\$635</u>

### Unclaimed Trust Money

Section 26 of the Real Estate Brokers Act allows brokers to pay unclaimed trust money in their trust accounts to the Commission to clear the funds from their trust accounts. Trust money paid to the Commission is held in trust pending receipt of a claim by the rightful claimant. A reserve is held in the account at the end of the fiscal year with the balance paid to the Minister of Finance.

Results of the program for 2007/08 are:

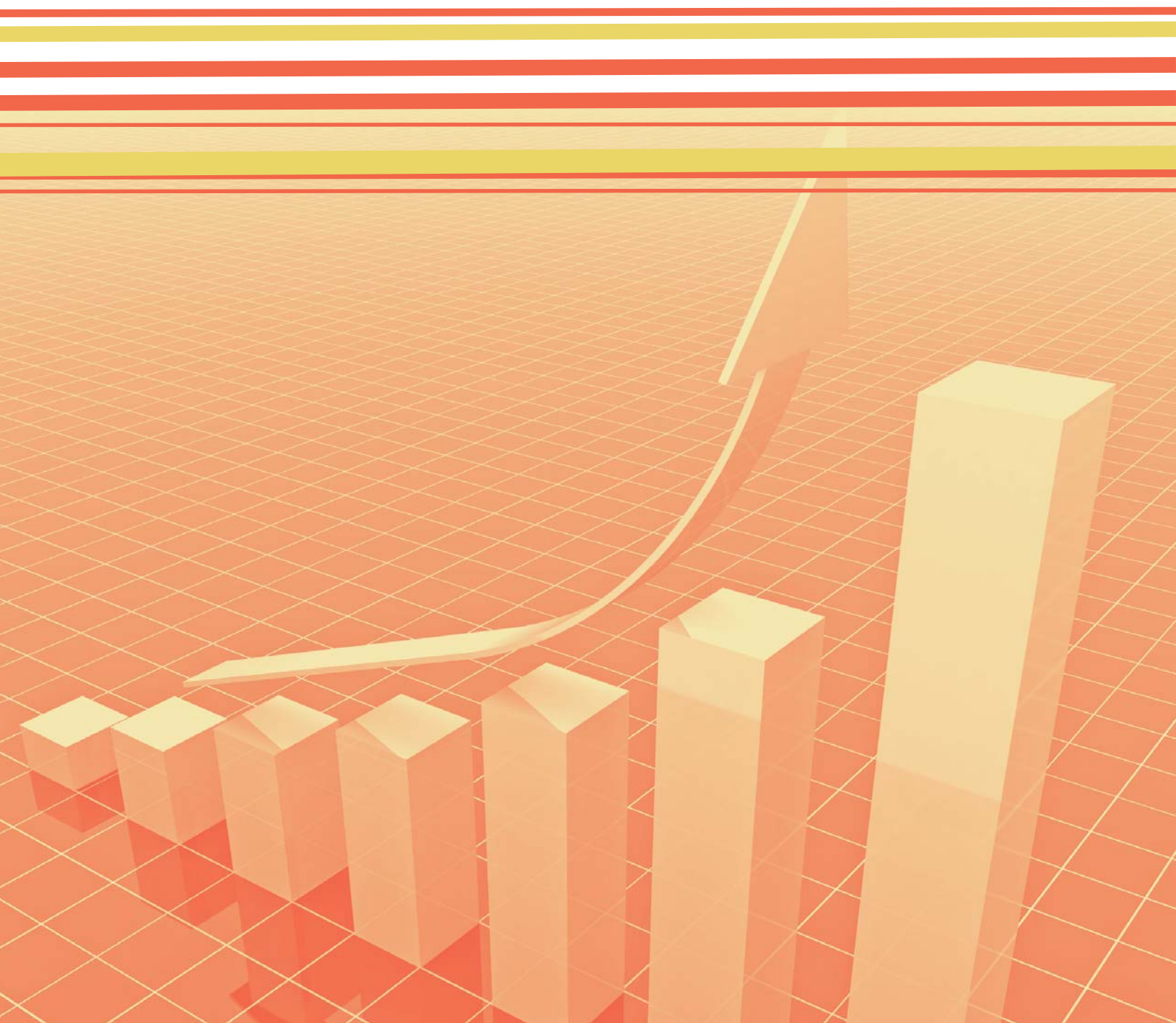
RECEIPTS (in 000's)

Accounted for as follows:

Balance in account March 31/07	\$25	
Received during year	<u>7</u>	
Sub total		<u>\$32</u>
Paid Out		
Minister of Finance	<u>\$ 7</u>	
Balance (March 31/08)		<u>\$25</u>

# Part IV

## Performance Measurement





The Commission's planning process is set out in three documents. At the top, the Commission has a multi-year Strategic Plan that notes the main challenges to the organization and maps out strategies to respond.

The annual Business Plan is based on the Strategic Plan and develops a one-year road map for strategy implementation while developing a budget for the operations of the Commission.

The Planning Document, which was previously called the Balanced Scorecard, was originally developed by Commission staff with some outside consultation and was introduced in the 2002/2003 fiscal year. The balanced scorecard document was reviewed and updated by staff in 2006/07 and was renamed the Planning Document.

The Planning Document is a dual purpose document in that it outlines goals/objectives of the Commission and actions required to achieve them as well as the means of measuring the agency's successes. In other words, in addition to being a performance measurement document the Planning Document doubles as a work plan for the overall Commission in the various functional areas for carrying out most aspects of the Business Plan.

The Planning Document template breaks down the Commission's broad goals into four perspectives being: financial, stakeholder, internal and learning and growth. Under each of the perspectives, in addition to goals or objectives, measures are set out as a means of determining as to whether the Commission has successfully achieved its goals for the year. There are two types of measurements, being "quantitative" and "qualitative". Quantitative measures are those that lend themselves easily to determination and comparison. These are generally matters that can be physically counted such as the number of field audits completed in a year, the number of staff that are cross-trained for other jobs, the number of hours of staff training completed, and the number of educational programs delivered to the public.

Qualitative measurements are those matters less prone to physical comparison but are still considered valid indicators of the fulfillment of Commission objectives. For example, under "internal perspective" the first stated goal in the Planning Document is "developing and maintaining a superior knowledge base". An action aimed at furthering this goal includes for all functional areas the preparation of written procedure and policy manuals. The completion of these manuals is considered a qualitative measure in that their availability will serve to increase operational understanding and communication. With qualitative measures the timely completion of the action, designed to further agency goals, is taken as a measurement in itself that the Commission's goals are being achieved.

Each year the Commission's Planning Document Committee reviews the items in the overall planning template for continued relevance and makes necessary changes. Each of the seven functional sections then meets to apply the template to their specific areas and the actions to be undertaken by each to achieve the goals are determined. Each action is directly related to an organizational goal or objective. Every staff member takes part in this exercise. The individual area templates are collected, reviewed and placed in the Planning Document.

The template also includes target dates, proposed results and a column for results. The status of the Planning Document is reviewed by the entire staff on a regular basis and following the year-end a final report on the organization's performance success is distributed to all staff members. As has been the case with previous years, the organization has generally met the performance goals it had set. This is particularly so in those areas where quantitative performance targets were laid out. In those few areas where performance targets were not met during the fiscal year, valid reasons were given and the goals and targets were reevaluated and identified for completion during the subsequent cycle. Examples of goals set that were completed include a review and update as required of all position descriptions as well as the completion of performance appraisals for all staff members, develop and implement Commission staff training and development policy and train appropriate staff with respect to the new/amended rules being put in place to properly administer the Passport System.

The Commission has found the Planning Document to be a very useful tool in the planning/reporting process and a valuable method of identifying agency objectives and utilizing the talents of all staff in determining actions to meet those goals and setting measures for performance. This document is very much a creation of Commission staff and while there are always different ways to view and measure performance, the team performing the Commission's Effectiveness Evaluation in 2002 considered this document to be comprehensive, reasonable and appropriate. The Commission realizes the importance of remaining current in its performance measurement outlook and senior management (with the assistance of the Planning Document Committee) reviews the Planning Document on a regular basis.

### Service Standards

Service Standards in operation during fiscal year 2007/08 include commitments to timely action in the review of prospectuses and applications as well as in the delivery of Decisions following administrative hearings.

In the area of hearings the Commission will, for hearings of one week (5 days) or less provide written Reasons for Decision within six weeks of the close of the hearing. The Commission members, when assigned to panels, will endeavor to produce written Decisions in a timely fashion for longer hearings, which will depend upon the amount of evidence to be reviewed in rendering a Decision. This service standard was implemented at the end of fiscal year 2007 and was complied with concerning several hearings which took place during the months January through March 2008.

In the area of prospectus review Commission staff will ensure that all standards set out in the Passport for review and comment for preliminary prospectuses, long form prospectuses, short form prospectuses and amendments will be met or exceeded when acting as principal regulator. This includes:

- Preliminary and long form prospectuses – review and issue comment letter within 10 working days;
- Preliminary short form or shelf prospectus – review and issue comment letter within 3 working days;
- Amendments to preliminary long form prospectus – review and issue comments within 5 working days;
- Amendments to preliminary short form prospectus – review and issue comments within 2 working days;
- Final amendments to prospectus – 3 days for long form and 2 days for short form.

With respect to timelines for review of applications, this issue is currently being considered by the appropriate CSA Committee for implementation on a harmonized basis across the country. The Commission will undertake to meet all Passport standards when finalized.

# Part V

## Information Technology



## Overview

As of March 31, 2008, the Commission had the following internal systems in place:

- Manitoba Securities Commission Information System 2.0 (MSCIS 2.0); and
- Real Estate Information System (REIS)

The Real Estate section's new on-line system which will replace REIS, is almost complete and will be operational in the second quarter of fiscal year 2008/09. This on-line system will give registrants the ability to register on-line and use a credit card option for payments.

The Commission uses Microsoft Great Plains, an accounting and financial reporting software package for all its accounting and reporting needs.

As well, the Commission interfaces with, and uses, the following national CSA systems:

- System for Electronic Data Analysis and Retrieval
- National Cease Trade Order Database
- System for Electronic Disclosure by Insiders ; and
- National Registration Database

These systems allow the Commission to receive; store and access pertinent information and documentation filed with respect to The Securities Act, The Commodity Futures Act, The Real Estate Brokers Act and The Mortgage Dealers Act. Maintenance and development of these internal and external systems insure that daily operations run effectively and efficiently.

The Commission has a standing IT Committee that meets regularly to evaluate and prioritize the Commission's information systems requirements. The Commission uses Request Tracker to track the various changes that are requested and made to MSCIS 2.0.

# Part VI

## The Public Interest Disclosure (Whistleblower Protection) Act



The Public Interest Disclosure (Whistleblower Protection) Act came into effect in April 2007. This law gives employees a clear process for disclosing concerns about significant and serious matters (wrongdoing) in the Manitoba public service, and strengthens protections from reprisal. The Act builds on protections already in place under other statutes, as well as collective bargaining rights, policies, practices and processes in the Manitoba public service.

Wrongdoing under the Act may be: contravention of federal or provincial legislation; an act or omission that endangers public safety, public health or the environment; gross mismanagement; or, knowingly directing or counseling a person to commit a wrongdoing. The Act is not intended to deal with routine operational or administrative matters.

A disclosure made by an employee in good faith, in accordance with the Act, and with a reasonable belief that wrongdoing has been or is about to be committed is considered to be a disclosure under the Act, whether or not the subject matter constitutes wrongdoing. All disclosures receive careful and thorough review to determine if action is required under the Act, and must be reported in a department's annual report in accordance with Section 18 of the Act.

The following is a summary of disclosures received by The Manitoba Securities Commission for the fiscal year 2007/08.

Information Required Annually (per Section 18 of The Act)	Fiscal Year 2007-2008
The number of disclosures received, and the number acted on and not acted on. Subsection 18(2)(a)	NIL
The number of investigations commenced as a result of a disclosure. Subsection 18(2)(b)	NIL
In the case of an investigation that results in a finding of wrongdoing, a description of the wrongdoing and any recommendations or corrective actions taken in relation to the wrongdoing, or the reasons why no corrective action was taken. Subsection 18(2)(c)	NIL

# Part VII

## Financial Discussion



## Management's Discussion and Analysis

This discussion and analysis presents the operating results of The Manitoba Securities Commission for the year ended March 31, 2008. It should be read in conjunction with the Commission's audited financial statements.

### Operation Results

#### Net Income

Net income for the year ended March 31, 2008 was \$8.9 million, an increase of 5% over the prior year (\$8.4 million). Revenues of \$12.6 million exceeded budget by \$2.6 million. Expenses of \$4.1 million came in under budget by \$372. The net result was net income exceeded budgeted net income of \$5.9 million by \$3 million or 51%.

#### Revenue

The Commission exceeded its revenue targets by 26% or \$2.6 million due to an increase in market activity. This year's revenue totaled \$12.6 million, as compared to last year's total of \$11.9 million. See Table 1 for details.

Table 1

Revenue (000's)	2008	% of Total	2007	% of Total	2008 % Increase/ (Decrease) from 2007
Filing Fees	\$ 6,674	53%	\$ 6,075	51%	10%
Registration Fees	4,707	38%	4,529	38%	4%
Financial Statement Fees	411	3%	495	4%	(21%)
Application Filing Fees	211	2%	230	2%	(9%)
Real Estate Fees	383	3%	388	3%	(1%)
Investment Income	216	1%	150	1%	44%
Miscellaneous	1	-%	46	1%	(-%)
	<b>\$12,603</b>	<b>100%</b>	<b>\$ 11,913</b>	<b>100%</b>	<b>6%</b>

The primary sources of revenue (filing and registration fees) for the Commission in fiscal 2008, contributed 91% of the total, slightly higher than fiscal year 2007.

Filing Fees are made up of fees for new and renewal prospectus filings, prospectus amendments, annual information forms and rights offerings. The increase of 10% in filing fees over the previous year was due to a higher than expected volume of filings.

Registration Fees are comprised of fees for registration of advisors, dealers and salespersons. The increase of 4% over the previous year is due to a higher than expected level of registration activities.



Registration Fees are comprised of fees for registration of advisors, dealers and salespersons. The increase of 4% over the previous year is due to a higher than expected level of registration activities.

## Expenses

Overall, total expenses for fiscal year 2008 were \$3.75 million, an 8% increase over fiscal year 2007 (\$3.47 million) due to negotiated wage settlements as well increased staffing levels to address workload demands and covering an employee on extended sick leave. See Table 2 for details.

Table 2

Expenses (000's)	2008	% of Total	2007	% of Total	2008 % Increase/ (Decrease) From 2007
Salaries and Benefits	\$ 2,607	70%	\$ 2,414	70%	8%
Operating Expenses*	1,083	29%	1,001	29%	8%
Amortization	62	1%	58	1%	7%
	<b>\$ 3,752</b>	<b>100%</b>	<b>\$ 3,473</b>	<b>100%</b>	<b>8%</b>

\*See Statement of Income in the Audited Financial Statements

Total expenses were 10% below the budget. Variances in salaries and benefits and operating expenses are explained below.

## Salaries and Benefits

Overall, salaries and benefits increased by 8% (or \$193,000) over the previous year. However, salaries and benefits were 6% below budget due to staff utilization of the Voluntary Reduced Work Week program and one vacant professional position.

## Operating Expenses

Operating expenses for the fiscal year were 8% higher than last year and were under budget by \$218,000 or 21%. Variances are as follows:

- Contract Services – under budget by \$94,000 due to lower costs for desktop support and information systems support.
- CSA Initiative spending was under budget by \$37,000 due to lower than expected costs for national initiatives.
- Education/Information Initiatives - under budget by \$25,000 due to the deferral of initiatives;
- Staff Development – under budget by \$19,000 due to lower than expected staff training costs ;
- Travel – under budget by \$12,000 due to cancellation of some meetings and less travel than expected;
- Professional Services – over budget by \$4,000 due to legal costs relating to the Crocus suit.

## Capital Expenditures & Liabilities

Capital expenditures for the year were \$77,000. These expenditures were for Office Equipment \$11,000, Furniture and Fixtures \$10,000, Leasehold Improvements \$36,000, Computer Hardware \$11,000 and Computer Software \$9,000. Capital expenditures were financed by funds provided through operations.

Accrued liabilities were \$75,000 compared to \$144,000 in fiscal 2007. The March 31, 2008 balance represents accrued vendor obligations. Accrued vacation and severance liabilities were \$239,000 and \$211,000 as at March 31, 2008 compared to \$210,000 and \$205,000 respectively, in the previous fiscal year. Accrued salaries and benefits were \$10,000 for the year ending March 31, 2008.

## Disposition of Surplus Operating Funds

The Commission made the required quarterly payments to the Province of Manitoba totaling \$7.3 million. The payment amount is calculated annually and is included in the Commission's business plan as a disposition of surplus operating funds in the Statement of Retained Earnings.

## Liquidity

Liquidity can be defined as an organization's ability to meet financial obligations as they come due. Liquidity management provides the certainty that funds will be available to honour all commitments and involves continuous forecasting and monitoring of expected cash flows. The Commission requires liquidity principally to finance its operations and capital expenditures. Its objective is to have sufficient funds available to maintain its operations, without impairment, should revenue decrease below expenses.

The Commission had cash and cash equivalents of \$6.13 million as of March 31, 2008 and has access to a working capital advance of \$1.0 million with the Special Operating Agencies Financing Authority.

As at March 31, 2008 the Commission has \$750,000 in its reserve fund to finance extraordinary expenses that are regulatory in nature and for unexpected changes in market activity that have a negative effect on revenues. These funds are invested with the Province of Manitoba Treasury Division and allow the Commission the flexibility to access these funds when needed.

## Outlook 2008/2009

The Commission will look to generate \$5.6 million in net income in fiscal year 2009. This translates into budgeted revenue of \$10 million and budgeted expenses of \$4.4 million. Disposition of Surplus Operating Funds for fiscal year 2008-09 is set at \$7.3 million.

With the Commission having no control over market activity, budgeted revenues are subject to variability.

## Responsibility For Financial Reporting

The Commission's management is responsible for preparing the financial statements and other financial information in the Annual Report. These financial statements have been prepared by management in accordance with Canadian generally accepted accounting principles. The financial statements include amounts that are based on management's best estimates and judgments. The Commission's financial statements have been audited by BDO Dunwoody, independent external auditors.

The Commission maintains accounting and internal control systems to provide reasonable assurance that its financial information is reliable and accurate and that its assets are adequately protected.

The Commission's management meets regularly to review the financial statements and accounting practices. The auditors have free and full access to management, if required to discuss results of their audit and their views on the adequacy of internal controls and the quality of financial reporting.

On behalf of management,



Donald G. Murray  
Chair and C.E.O.



Robert B. Bouchard  
Chief Administrative Officer



Marlene Nemes  
Controller

May 22, 2008

# THE MANITOBA SECURITIES COMMISSION

Financial Statements  
For the year ended March 31, 2008

# THE MANITOBA SECURITIES COMMISSION

## Financial Statements

For the year ended March 31, 2008

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## Auditors' Report

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### To The Special Operating Agencies Financing Authority:

We have audited the balance sheet of **THE MANITOBA SECURITIES COMMISSION**, An Agency of the Special Operating Agencies Financing Authority, Province of Manitoba as at March 31, 2008 and the statements of income and comprehensive income, retained earnings, reserve fund and cash flows for the year then ended. These financial statements are the responsibility of the Commission's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Commission as at March 31, 2008 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*BDO Dunwoody LLP*

Chartered Accountants

Winnipeg, Manitoba  
May 22, 2008

*BDO Dunwoody LLP is a Limited Liability Partnership registered in Ontario  
BDO Dunwoody s.r.l. est une société à responsabilité limitée constituée en Ontario*

**THE MANITOBA SECURITIES COMMISSION**  
**Balance Sheet**  
(in thousands)

**March 31** **2008** **2007**

**Assets**

**Current Assets**

Cash and short-term deposits (Note 2)	\$	6,127	\$	4,594
Accounts receivable (Note 3)		30		44
Receivable from the Province of Manitoba (Note 5)		269		-
Prepaid expenses		29		36
		6,455		4,674

**Restricted short-term deposits** (Note 4) 750 750

**Receivable from the Province of Manitoba** (Note 5) - 269

**Capital assets** (Note 6) 178 163

**\$ 7,383** **\$ 5,856**

**Liabilities and Equity**

**Current Liabilities**

Accounts payable and accrued liabilities	\$	75	\$	144
Accrued vacation entitlements (Note 7)		239		210
Accrued salaries and benefits		10		-
		324		354

**Severance pay liability** (Note 8) 211 205

**535** **559**

**Commitments and contingency** (Notes 9 and 12)

**Reserve Fund** (Note 10) (Page 5) 750 750

**Retained earnings** (Page 5) 6,098 4,547

**6,848** **5,297**

**\$ 7,383** **\$ 5,856**

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**THE MANITOBA SECURITIES COMMISSION**  
**Statement of Income and Comprehensive Income**  
(in thousands)

<b>For the year ended March 31</b>	<b>2008</b>	<b>2007</b>
<b>Revenue</b>		
Fees	\$ 12,386	\$ 11,717
Interest	216	150
Miscellaneous	1	46
	<u>12,603</u>	<u>11,913</u>
<b>Expenses</b>		
Salaries and benefits	2,607	2,414
Staff development and professional dues	29	23
Premises	244	243
Contract services	243	223
Professional services	129	120
CSA initiatives*	80	76
Travel	77	69
Telecommunications	57	47
Office materials and supplies	119	94
Education/Information initiatives	53	56
Amortization - capital assets	62	58
Research resources	28	26
Miscellaneous	24	24
	<u>3,752</u>	<u>3,473</u>
<b>Net income and comprehensive income for the year (Page 5)</b>	<b>\$ 8,851</b>	<b>\$ 8,440</b>

\* Canadian Securities Administrators

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.



**THE MANITOBA SECURITIES COMMISSION**  
**Statement of Retained Earnings**  
(in thousands)

<b>For the year ended March 31</b>	<b>2008</b>	<b>2007</b>
<b>Retained earnings, beginning of year</b>	\$ 4,547	\$ 3,357
<b>Net income and comprehensive income for the year (Page 4)</b>	<b>8,851</b>	<b>8,440</b>
<b>Disposition of surplus operating funds (Note 11)</b>	<b>(7,300)</b>	<b>(7,250)</b>
<b>Retained earnings, end of year (Page 3)</b>	<b>\$ 6,098</b>	<b>\$ 4,547</b>

**Statement of Reserve Fund**  
(in thousands)

<b>For the year ended March 31</b>	<b>2008</b>	<b>2007</b>
<b>Balance, beginning of year</b>	\$ 750	\$ 750
<b>Allocation to Retained Earnings</b>	<b>-</b>	<b>-</b>
<b>Balance, end of year (Page 3)</b>	<b>\$ 750</b>	<b>\$ 750</b>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**THE MANITOBA SECURITIES COMMISSION**  
**Statement of Cash Flows**  
(in thousands)

<b>For the year ended March 31</b>	<b>2008</b>	<b>2007</b>
<b>Cash Flows from Operating Activities</b>		
Net income for the year	\$ 8,851	\$ 8,440
Adjustment for		
Amortization - capital assets	62	58
	<u>8,913</u>	<u>8,498</u>
Changes in non-cash working capital		
Accounts receivable	14	(28)
Prepaid expenses	7	(15)
Accounts payable and accrued liabilities	(69)	116
Accrued vacation entitlements	29	24
Accrued salaries and benefits	10	-
	<u>(9)</u>	<u>97</u>
Severance pay liability	6	24
	<u>8,910</u>	<u>8,619</u>
<b>Cash Flows from Investing Activities</b>		
Acquisition of capital assets	(77)	(19)
<b>Cash Flows from Financing Activities</b>		
Disposition of surplus operating funds	(7,300)	(7,250)
<b>Net increase in cash and cash equivalents</b>	<b>1,533</b>	<b>1,350</b>
<b>Cash and cash equivalents, beginning of year</b>	<b>4,594</b>	<b>3,244</b>
<b>Cash and cash equivalents, end of year</b>	<b>\$ 6,127</b>	<b>\$ 4,594</b>
<b>Supplementary information:</b>		
Interest received	\$ 212	\$ 140

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

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# THE MANITOBA SECURITIES COMMISSION

## Summary of Significant Accounting Policies

March 31, 2008

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**Basis of Reporting** The financial statements have been prepared in accordance with Canadian generally accepted accounting principles.

**Capital Assets** Capital assets are recorded at cost and amortized over their estimated lives as follows:

Office equipment	20% straight-line
Furniture and fixtures	20% straight-line
Leasehold improvements	10% straight-line
Computer hardware	20% straight-line
Computer software	20% straight-line

The half-year rule is used in the year of acquisition.

**Revenue Recognition** Fees and cost recoveries are recognized when received. Investment income is recorded in accordance with terms of the related investment.

**Use of Estimates** The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingencies at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

**New Accounting Policies** Effective April 1, 2007 the Commission adopted the following new accounting standards issued by the Canadian Institute of Chartered Accountants (CICA):

Section 1506, Accounting Changes

Section 1506 requires that voluntary changes in accounting policies are made only if they result in the financial statements providing reliable and more relevant information. Additional disclosure is required when the Commission has not yet applied a new primary source of Canadian GAAP that has been issued but is not yet effective, as well as when changes in accounting estimates and errors occur. The adoption of this revised standard had no material impact on the entities financial statements for the year ended March 31, 2008.

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# THE MANITOBA SECURITIES COMMISSION

## Summary of Significant Accounting Policies

March 31, 2008

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### New Accounting Policies (continued)

#### Section 1530. Comprehensive Income

Section 1530 requires the presentation of a statement of comprehensive income and provides guidance for the reporting and display of other comprehensive income. Comprehensive income represent the change in equity of an enterprise during a period from transactions and other events arising from non-owner sources including gains and losses arising on translation of self-sustaining foreign operations, gains and losses from changes in fair value of available for sale financial assets and changes in fair value of the effective portion of cash flow hedging instruments. The Commission has not recognized any adjustments through other comprehensive income for the year ended March 31, 2008. Because the entity has no items related to other comprehensive income, comprehensive income is equivalent to net income.

#### Section 3855. Financial Instruments – Recognition and Measurement

Section 3855 prescribes the criteria for recognition and presentation of financial instruments on the balance sheet and the measurement of financial instruments according to prescribed classifications. Under this section, financial assets and liabilities are initially recorded at fair value. This section also addresses how financial instruments are measured subsequent to initial recognition and how the gains and losses are recognized.

The Commission is required to designate its financial instruments into one of the following five categories: held for trading; available for sale; held to maturity; loans and receivables; and other financial liabilities. All financial instruments classified as held for trading or available for sale are subsequently measured at fair value with any change in fair value recorded in net earnings and other comprehensive income, respectively. All other financial instruments are subsequently measured at amortized cost.

The Commission has designated its financial instruments as follows:

Cash and short-term deposits and restricted short-term deposits are classified as financial assets held for trading and are measured at fair value with gains and losses recognized in net earnings. Due to the relatively short period to maturity of these financial assets, the carrying values approximate their fair values.

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# THE MANITOBA SECURITIES COMMISSION

## Summary of Significant Accounting Policies

March 31, 2008

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### **New Accounting Policies (continued)**

Accounts receivable and receivable from the Province of Manitoba are classified as loans and receivables. These financial assets are recorded at their amortized cost using the effective interest rate method.

Accounts payable and accrued liabilities are classified as other financial liabilities. These financial liabilities are recorded at their amortized cost using the effective interest rate method.

The adoption of this revised standard had no material impact on the Commission's financial statements for the year ended March 31, 2008.

### **Financial Instruments**

The Commission's financial instruments consist of cash and short-term deposits, accounts receivable, restricted short-term deposits, receivable from the Province of Manitoba, accounts payable and accrued liabilities.

Unless otherwise noted, it is management's opinion that the Commission is not exposed to significant interest, currency or credit risk arising from these financial instruments.

The fair value of accounts receivable, receivable from the Province of Manitoba, accounts payable and accrued liabilities approximates their carrying values due to their short-term maturity.

### **Future Accounting Policy Changes**

The CICA has also issued two new standards, CICA 3862: Financial Instruments - Disclosures and CICA 3863: Financial Instruments - Presentation, which enhance the abilities of users of financial statements to evaluate the significance of financial instruments to an Commission, related exposures and the management of these risks.

The CICA has also issued a new standard, CICA 1535: Capital Disclosures, which requires the disclosure of qualitative and quantitative information that enables users of financial statements to evaluate the Commission's objectives, policies and processes for managing capital.

These changes in accounting policies, which will be adopted effective April 1, 2008, will only require additional disclosures in the financial statements.

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# THE MANITOBA SECURITIES COMMISSION

## Notes to Financial Statements

(in thousands)

March 31, 2008

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### 1. Nature of Organization

Effective April 1, 1999 the Lieutenant Governor in Council designated the The Manitoba Securities Commission as a special operating agency under The Special Operating Agencies Financing Authority Act (C.C.S.M. c.S185) by Order in Council No. 144/1999. The Order also gave approval to the Special Operating Agencies Financing Authority and the Minister of Consumer and Corporate Affairs, being the Minister responsible for the Commission, at that time, to enter into a management agreement with respect to the Commission.

The Management Agreement between the Financing Authority and the Minister of Consumer and Corporate Affairs assigns responsibility to manage the assets transferred to The Manitoba Securities Commission in delivering regulated services to clients.

### 2. Cash and Short-term Deposits

The Commission invests all surplus cash in short-term deposits with the Province of Manitoba, which are made up of thirty, sixty and ninety day callable term deposits.

### 3. Accounts Receivable

	<u>2008</u>		<u>2007</u>
Accrued interest	\$ 30	\$	26
Trade	-		18
	<u>\$ 30</u>	\$	<u>44</u>

### 4. Restricted Short-term Deposits

The Commission maintains separate short-term deposits with the Province of Manitoba to fund expenses which may arise with respect to the Reserve Fund (Note 10).

**THE MANITOBA SECURITIES COMMISSION**  
**Notes to Financial Statements**  
(in thousands)

**March 31, 2008**

**5. Receivable from the Province of Manitoba**

The receivable from the Province of Manitoba is made up of vacation and severance pay entitlement earned by employees of the Commission prior to creation of the SOA as at April 1, 1999. The Province of Manitoba has confirmed that it intends to pay in full the March 31, 2008 receivable balances related to prior years' funding for severance pay and vacation pay liabilities. These payments will be placed in an interest bearing trust account on March 31, 2009 to be held on the Commission's behalf until the cash is required to discharge the related liabilities. Accordingly, these receivables are classified as current. The balance consists of:

	<b>2008</b>	<b>2007</b>
Vacation entitlements	\$ 117	\$ 117
Severance pay benefits	152	152
	<b>\$ 269</b>	<b>\$ 269</b>

**6. Capital Assets**

	<b>2008</b>		<b>2007</b>	
	<b>Cost</b>	<b>Accumulated Amortization</b>	<b>Cost</b>	<b>Accumulated Amortization</b>
Office equipment	\$ 40	\$ 28	\$ 29	\$ 26
Furniture and fixtures	149	132	139	128
Leasehold improvements	41	3	5	1
Computer hardware	137	123	125	120
Computer software	863	766	855	715
	<b>\$ 1,230</b>	<b>\$ 1,052</b>	<b>\$ 1,153</b>	<b>\$ 990</b>
Cost less accumulated amortization		<b>\$ 178</b>		<b>\$ 163</b>

**7. Accrued Vacation Entitlements**

The Commission follows the policy of the Department of Finance to recognize the vacation entitlement liability accumulated to March 31, 1999. The liability at this date is offset by a receivable from the Province and was \$117 as at March 31, 1999. Any subsequent changes to the entitlement are reflected as a current year expense to the Commission. As at March 31, 2008 there was an increase to the entitlement in the amount of \$29. The accrued vacation entitlement was \$239 as of March 31, 2008 (2007 - \$210).

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**THE MANITOBA SECURITIES COMMISSION**  
**Notes to Financial Statements**  
(in thousands)

**March 31, 2008**

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**8. Severance Pay Liability**

Effective April 1, 1999, the Commission began recording accumulated severance pay benefits for its employees. The amount of severance pay obligations is based on actuarial calculations. The periodic actuarial valuations of these liabilities may determine that adjustments are needed to the actuarial calculations when the actual experience is different from that expected and/or because of changes in actuarial assumptions used. The resulting actuarial gains or losses are amortized over the expected average remaining service life of the related employee group.

An actuarial report was completed for the severance pay liability as of March 31, 2005. The report provides a formula to update the liability on an annual basis. The Commission's actuarially determined net liability for accounting purposes as at March 31, 2008 was \$211 (2007 - \$205). Commencing in the 2006 fiscal year, the actuarial loss of \$7 is being amortized over the 15 year expected average remaining service life of the employee group.

**9. Lease Commitment**

The Commission has entered into a lease agreement commencing October 1, 2005 for rental of facilities at 400 St. Mary Avenue, which expires September 30, 2020. Occupancy charges for the year ended March 31, 2008 were \$244. Minimum annual lease payments total \$236 per year for each of the next five years.

**10. Reserve Fund**

The Commission has established a Reserve Fund to finance extraordinary expenses for isolated and unanticipated purposes that are regulatory in nature and for changes in market activity that has a negative effect on revenues. The amount of the Reserve Fund has remained unchanged in the current year.

**11. Disposition of Surplus Operating Funds**

The disposition of surplus operating funds consists of payments made to the Consolidated Revenue Fund of the Province of Manitoba according to Treasury Board Directives.

**12. Contingency**

The Commission has been named as defendant in two statements of claim. At the time of preparation of these financial statements, the outcome of these claims were undeterminable. The cost of a future settlement, if any, will be reflected as an expense in the year paid.



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**THE MANITOBA SECURITIES COMMISSION**  
**Notes to Financial Statements**  
(in thousands)

**March 31, 2008**

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**13. Pension Benefits**

Employees of The Manitoba Securities Commission are eligible for pension benefits in accordance with the provisions of the Civil Service Superannuation Act (CSSA), administered by the Civil Service Superannuation Board (CSSB). The CSSA established a defined benefit plan to provide benefits to employees of the Manitoba Civil Service and to participating agencies of the Government, including the Manitoba Securities Commission, through the Civil Service Superannuation Fund (CSSF).

Effective March 31, 2001, pursuant to an agreement with the Province of Manitoba, The Manitoba Securities Commission transferred to the Province the pension liability for its employees.

Commencing April 1, 2001, The Manitoba Securities Commission was required to pay to the Province an amount equal to its employees' current pension contributions. The amount paid for 2008 was \$92 (2007 - \$86). Under this Agreement, the Manitoba Securities Commission has no further pension liability.

**14. Working Capital Advances**

These advances are provided to the Commission through the Special Operating Agencies Financing Authority pursuant to the Management Agreement. The Commission has an authorized line of working capital advances of \$1.0 million which were unutilize at March 31, 2008 (2007 - \$Nil).

The Commission incurred no interest charges during the year (2007 - \$Nil).

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**THE MANITOBA SECURITIES COMMISSION**  
**Schedule of Public Sector Compensation Disclosure**  
(in thousands)

**For the year ended March 31, 2008**

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<b>Employee</b>	<b>Title</b>	<b>Compensation</b>
Don Murray	Chairman and CEO	\$ 128
Doug Brown	Director and Secretary to the Commission	121
Bob Bouchard	Director and CAO	98
Chris Besko	Assistant Legal Counsel	112
Kim Laycock	Assistant Legal Counsel	112
Steven Gingera	Assistant Legal Counsel	121
William Baluk	Registrar	82
Wayne Bridgeman	Senior Analyst	75
Jan Banasiak	Senior Investigator	55
Marlene Nemes	Controller	83
Ainsley Cunningham	Information Officer	68
Paula White	Compliance Officer	70
Jason Roy	Investigator	63
Chris Kowalski	Deputy Registrar - Real Estate	59
Isilda Tavares	Registration Officer	59
Terry Kirkham	Investigator - Real Estate	54
Liz Klippenstein	Programmer Analyst	51
Patrick Weeks	Analyst	53

The Public Sector Compensation Disclosure Act requires all publicly funded bodies to disclose compensation to any employee or board member when such compensation exceeds \$50 per annum.



THE MANITOBA  
SECURITIES  
COMMISSION